

October 26, 2023 Draft Minutes

Board Members Present:

Board Chairman: Tracy Cagan,
RCP

Vice Chairman: Alan Crawford,
RCP

Becky Brimhall, Public Member

Kimberlee Cota, RCP

Board Members Absent:

Dr. Leslie Easley, D.O.

Staff Present:

Interim Executive Director:
Jack Confer

Interim Deputy Director:
Donita McGlasson

Licensing Administrator:
Katja Garcia

Legal Counsel Present:

Elizabeth Campbell, AAG

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I. CALL TO ORDER:

The Meeting was called to order at 9:04AM by Chairman Cagan.

II. ROLL CALL:

Interim Deputy McGlasson called roll. Present were Chair Tracy Cagan, Vice Chair Alan Crawford, Board Member Becky Brimhall and Board Member Kimberlee Cota. Also present were Interim Executive Director Jack Confer and Katja Garcia. AAG Elizabeth Campbell.

III. DECLARATION OF CONFLICT OF INTERESTS:

No conflicts or recusal announced at this time.

IV APPROVAL OF MINUTES:

A. Draft Board Meeting Minutes, August 17, 2023

MOTION: Board Member Brimhall to approve. Seconded by Board Member Cota.

VOTE: Motion passed (4-0).

V. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON INFORMAL INTERVIEWS:

A. Stott, Andrea Case# 2023-RCE-0042

RCP Stott was not present for the informal interview. Executive Director gave a brief procedural summary of the matter.

MOTION: Vice Chair Crawford to refer this matter to Formal Administrative Hearing. Seconded by Board Member Cota.

VOTE: Motion passed (4-0).

B. Gutierrez, Debra Case# 2023-RCE-0006

RCP Gutierrez was present for the interview. Interim Director Confer provide a summary of the case and allegations. RCP Gutierrez complied with the Interim Order and the evaluation was available for Board review and discussion. RCP Gutierrez provide a summary of her licensing history and current employment status. After consideration and discussion the Board made the following motion and vote.

MOTION: Board Member Brimhall to refer the case to staff in for the purpose of offering RCP Gutierrez a Confidential Rehabilitative Agreement of this matter. Board Member Cota seconded the motion

VOTE: Passed unanimously, 4-0.

VI. APPLICATION INVESTIGATION(S): INITIAL REVIEW, CONSIDERATION, AND POSSIBLE VOTE FOR APPROVAL

A. Melissa Arthur, Case# 2023-RCE-0053

Applicant Arthur was present. Interim Executive Director Confer provide a summary of the application investigation and licensing history of the applicant. Applicant Arthur gave a brief history and updated the Board on her current status.

MOTION: Vice Chair Crawford to offer licensure contingent upon Applicant Arthur entering into the Standard Rehabilitation Agreement and terms. Seconded by Board Member Cota.

VOTE: Motion passed unanimously, 4-0

B. Efrain Lopez, Jr. Case# 2023-RCE-0054

Applicant Lopez, Jr. was present. Interim Executive Director Confer provide a summary of the application investigation and licensing history of the applicant. Applicant Lopez, Jr. gave a brief history and responded to questions from the board.

MOTION: Vice Chair Crawford to grant licensure. Seconded by Board Member Cota.

VOTE: Motion passed unanimously, 4-0.

VII EXECUTIVE DIRECTOR REPORT:

1 Application, Investigation & Probation Reports (Board Update & Status)

Interim Executive Director Confer provided a summary of current licensing stats and investigations.

2. Financial Report (Board Update & Status)

Interim Executive Director Confer provided the Board a status of the current FY2024 budget and specifics on the FY2022 outstanding invoices.

3. ISA & Staffing (Future planning) (Discussion, Consideration & Possible Vote)

Interim Executive Director Confer provide a quick review of the current ISA's signed with the NCIA Board and time frame.

MOTION: Becky Brimhall to extend for another six months. Seconded by Board Member Crawford.

VOTE: Unanimous, 4-0.

4. Staff Update (Discussion & Consideration)
5. Thentia Project Update (Discussion & Consideration)
6. 2024 Legislative Session, Statute Change Seeking Temporary Licensing

MOTION: Vice Chair Crawford to seek legislative change for temporary licensing. Seconded by Board Member Brimhall.

VOTE: 4-0.

7. DPS/FBI (Update & Discussion of Fieldprint)

VIII. CALL TO THE PUBLIC

None.

IX. ITEMS TO BE PLACED ON A FUTURE AGENDA

None

X. ADJOURNMENT

The meeting was adjourned at 10:41AM by Chairman Cagan.

DATED this day of 2023.

Jack Confer
Interim Executive Director