

Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

Board Members Present:

Board Chairman: Tracy Cagan, RCP
Kimberlee Cota, RCP
James Love, RCP
Becky Brimhall, Public Member

Board Members Absent:

Vice Chairman: Alan Crawford, RCP
Dr. Leslie Easley, D.O.

Staff Present:

Interim Executive Director: Jack Confer
Interim Deputy Director: Donita McGlasson
Licensing Administrator: Katja Garcia
Program & Project Specialist: Rachael Fowkes

Legal Counsel Present:

Elizabeth Campbell, AAG

Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

I. CALL TO ORDER:

The Meeting was called to order at 9:02AM by Chairman Cagan.

II. ROLL CALL:

III. DECLARATION OF CONFLICT OF INTERESTS:

IV APPROVAL OF MINUTES:

A. Draft Teleconference Meeting Minutes, June 29, 2023

MOTION: Board Member Brimhall to approve. Seconded by Board Member Cota.

VOTE: Motion passed (4-0).

V. INITIAL REVIEW, CONSIDERATION AND POSSIBLE CONSOLIDATION OF CASES AND ACTION ON INVESTIGATION OF ALLEGATIONS OF UNPROFESSIONAL CONDUCT

1. Cosa, Nathan Case# 2023-RCE-0005
Board Chairman Cagan announced the case. RCP Cosa was not present. Executive Director Confer reviewed the allegations for the Board Members

MOTION: Board Member Brimhall to dismiss this matter. Seconded by Board Member Love.

VOTE: Motion passed (4-0).

2. Burke, Amy Case# 2023-RCE-0040
Board Chairman Cagan announced the case. RCP Burke was present. Executive Director Confer reviewed the allegations for the Board Members

MOTION: Board Member Love to dismiss this matter. Seconded by Board Member Cota.

VOTE: Motion passed (4-0).

3. Nelson, Shawn Case# 2023-RCE-0041
Board Chairman Cagan announced the case. RCP Nelson was present. Executive Director Confer reviewed the allegations for the Board Members

MOTION: Board Member Brimhall to dismiss this matter. Seconded by Board Member Cota.

ROLL CALL VOTE: Motion passed (4-0).

4. Stott, Andrea Case# 2023-RCE-0042
Board Chairman Cagan announced the case. RCP Stott was not present. Executive Director Confer reviewed the allegations for the Board Members

MOTION: Board Member Brimhall to move this matter to an Informal Interview. Seconded by Board Member Love.

ROLL CALL VOTE: Motion passed (4-0).

5. Lee-Vale, Karlynnne Case# 2023-RCE-0043
Board Chairman Cagan announced the case. RCP Lee-Vale was present. Executive Director Confer reviewed the allegations for the Board Members

MOTION: Board Member Love to dismiss this matter. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

6. Cosa, Nathan Case# 2023-RCE-0044
Board Chairman Cagan announced the case. RCP Cosa was not present. Executive Director Confer reviewed the allegations for the Board Members

MOTION: Board Member Brimhall to dismiss this matter. Seconded by Board Member Love.

ROLL CALL VOTE: Motion passed (4-0).

VI CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON INFORMAL INTERVIEWS:

1. Gutierrez, Debra Case# 2023-RCE-0006
Board Chairman Cagan announced the case. RCP Gutierrez was present. Executive Director Confer reviewed the allegations for the Board Members

MOTION: Board Member Love to continue the Informal Interview and issue an Interim Order for a psychological evaluation to include a substance abuse disorder evaluation. Seconded by Board Member Cota.

ROLL CALL VOTE: Motion passed (4-0).

VII. EXECUTIVE DIRECTOR REPORT:

1. Application, Investigation & Probation Reports (Board Update & Status)
2. Financial Report
3. 2025 Budget (Possible Vote & Discussion)

MOTION: Board Member Brimhall to approve a 20% budget increase. Seconded by Board Member Cota.

ROLL CALL VOTE: Motion passed (4-0).

4. ISA & Staffing (Discussion & Possible Vote)
5. Arizona Ombudsman Citizens Aide Investigation
6. Conflict of Interest Policy & Procedure (Possible Discussion & Vote)

VIII. CALL TO THE PUBLIC

None.

VIII. ITEMS TO BE PLACED ON A FUTURE AGENDA

IX. ADJOURNMENT

The meeting was adjourned at 10:18AM by Chairman Cagan.

DATED this 17th day of August 2023.



Jack Confer
Interim Executive Director