

# Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of March 18, 2021

**Board Members Present:**

Board Chairman: Tracy Cagan, RCP  
Vice Chairman: Alan Crawford, RCP  
Jose Gonzales, RCP  
Leslie Easley, Dr.

**Board Members Absent:**

Kathy Rineer, RCP  
Michael Beller, Public  
Member

**Staff Present:**

Executive Director:  
Jack Confer  
Licensing Administrator:  
Kathy Stone  
Administrative Secretary:  
Rachael Fowkes  
Administrative Secretary:  
Audrennia Felker

**Legal Counsel Present:**

Seamus Monaghan, AAG

# Board of Respiratory Care Examiners Board Meeting Minutes

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Regularly Scheduled Meeting of March 18, 2021

## I. CALL TO ORDER

The Meeting was called to order at 9:05AM by Board Chairman Cagan.

## II. CONSENT AGENDA

There being no items requested to be removed, a motion was made to approve all items on the Consent Agenda.

**MOTION:** Vice Chairman Crawford to approve items A & B. Seconded by Chairman Cagan.

**VOTE:** Motion passed (4-0).

### A. APPROVAL OF MINUTES

1. Regular Session Minutes from December 17, 2020
2. Special Telephonic Session Minutes from March 3, 2021

### B. ESTABLISH DATE AND TIME OF NEXT BOARD MEETING

**Thursday, April 15 at 9:00A.M.**

## III. REGULAR AGENDA

### A. INITIAL REVIEW, CONSIDERATION AND ACTION ON INVESTIGATIONS OF POSSIBLE UNPROFESSIONAL CONDUCT:

1. Brown, Cheena Case# 2021-RCE-0007  
Chairman Cagan announced the case. RCP Brown was not present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Board Member Gonzales to issue a non-disciplinary Letter of Concern for failure to comply with renewal requirements. Seconded by Vice Chairman Crawford.

**ROLL CALL VOTE:** Motion passed (4-0).

2. Ellis, Delisa Case# 2021-RCE-0008

Chairman Cagan announced the case. RCP Ellis was not present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to move this matter to an informal interview. Seconded by Board Member Easley.

**ROLL CALL VOTE:** Motion passed (4-0).

3. Evaro, Kristina Case# 2021-RCE-0005  
Chairman Cagan announced the case. RCP Evaro was not present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to issue a non-disciplinary Letter of Concern for failure to report the incident. Seconded by Board Member Easley.

**ROLL CALL VOTE:** Motion passed (4-0).

4. Hill, Brooks Case# 2021-RCE-0013  
Chairman Cagan announced the case. RCP Hill was not present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to issue a non-disciplinary Letter of Concern for failure to comply with renewal requirements. Seconded by Board Member Gonzales.

**ROLL CALL VOTE:** Motion passed (4-0).

5. Javalera, Fabio Case# 2021-RCE-0004  
Chairman Cagan announced the case. RCP Javalera was present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to issue a non-disciplinary Letter of Concern for failure to comply with renewal requirements. Seconded by Chairman Cagan.

**ROLL CALL VOTE:** Motion passed (4-0).

6. Joshi, Kinjal Case# 2021-RCE-0006  
Chairman Cagan announced the case. RCP Joshi was not present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to move this matter to an informal interview. Seconded by Board Member Easley.

**ROLL CALL VOTE:** Motion passed (4-0).

7. Kaze, Shannon Case# 2021-RCE-0003

Chairman Cagan announced the case. RCP Kaze was not present. Sarah Stark, Attorney, attended on his behalf. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Vice Chairman Crawford to offer a non-disciplinary consent order with rehabilitative probation. If not signed within 30 days, move this matter to an informal interview. Seconded by Board Member Easley.

**ROLL CALL VOTE:** Motion passed (4-0).

8. Vasquez, Gilbert Case# 2021-RCE-0014  
Chairman Cagan announced the case. RCP Vasquez was present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to issue a non-disciplinary Letter of Concern for failure to comply with renewal requirements. Seconded by Board Member Easley.

**ROLL CALL VOTE:** Motion passed (4-0).

9. Yaeger, Randal Case# 2019-RCE-0301  
Chairman Cagan announced the case. RCP Yaeger was not present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Board Member Easley to issue a non-disciplinary Letter of Concern for failure to report an incident. Seconded by Vice Chairman Crawford.

**ROLL CALL VOTE:** Motion passed (4-0).

## **B. DISCUSSION/ACTION ON APPLICATION INTERVIEWS FOR LICENSURE**

1. Espinoza, Ricardo Case# 2021-RCE-0011  
Chairman Cagan announced the case. RCP Espinoza was present. Executive Director Confer presented a summary of the case.

**MOTION:** Board Member Easley to table this matter until RCP Espinoza has obtained his RRT credential. Seconded by Board Member Gonzales.

**ROLL CALL VOTE:** Motion passed (4-0).

2. Jackson, Shacora Case# 2021-RCE-0012  
Chairman Cagan announced the case. RCP Jackson was present. Executive Director Confer presented a summary of the case.

Vice Chairman Crawford recused himself; this matter was tabled to the next meeting.

## **C. DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT**

Updates were given by John Confer, Executive Director.

1. Application, Investigation & Probation Reports (Board Update & Status)
2. FY21 Budget Status
3. Customer Satisfaction Survey Summary

**D. SUMMARY OF CURRENT EVENTS THAT AFFECT THE ARIZONA BOARD OF RESPIRATORY CARE EXAMINERS (THIS IS THE TIME FOR THE BOARD CHAIR, BOARD MEMBERS OR STAFF TO GIVE A BRIEF SUMMARY OF CURRENT EVENTS AFFECTING THE BOARD)**

- Compact Licensing

**E. CALL TO THE PUBLIC**

None.

**F. ITEMS TO BE PLACED ON A FUTURE AGENDA**

None.

**G. ADJOURNMENT**

Board Chairman Crawford adjourned the meeting at 10:44.

DATED this 18th day of March 2021.

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Jack Confer, Executive Director