

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

## **Board Members Present:**

Vice Chairman: Alan Crawford, RCP  
Kathy Rineer, RCP  
Jose Gonzales, RCP  
Michael Beller, Public Member

## **Board Members Absent:**

Board Chairman: Tracy Cagan, RCP  
Leslie Easley, Dr.

## **Staff Present:**

Executive Director:  
Jack Confer  
Licensing Coordinator:  
Rachael Fowkes  
Investigation & Compliance Specialist:  
Audrennia Felker

## **Legal Counsel Present:**

Seamus Monaghan, AAG

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

June 9, 2021 Board Meeting

## I. CALL TO ORDER

The Meeting was called to order at 12:00PM by Board Chairman Cagan.

## II. CONSENT AGENDA

All items listed within "II" are considered to be routine or have been previously reviewed by the Board of Respiratory Care Examiners, and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event the item will be removed from the Consent Agenda, and placed in the Regular Agenda under Item III.

There being no items requested to be removed, a motion was made to approve all items on the Consent Agenda.

MOTION: Vice Chairman Crawford to approve items A & B. Seconded by Board Member Beller.

ROLL CALL VOTE: Motion passed (5-0).

### A. APPROVAL OF MINUTES

1. Regular Session Minutes from March 18, 2021
2. Special Telephonic Board Meeting of March 3, 2021

### B. APPROVED CONSENT AGREEMENTS:

1. Wilson, Christina Case# 2020-RCE-0044
2. Kaze, Shannon Case# 2021-RCE-0003

### C. ESTABLISH DATE AND TIME OF NEXT BOARD MEETING

Next scheduled Board meeting is June 24, 2021

## III. REGULAR AGENDA

### A. REVIEW, CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARING PURSUANT TO A.R.S. § 32-3553(H):

1. Richards-White, Shirley Case# 2019-RCE-0134

Board Chairman Cagan announced the case and commenced the interview at 12:10AM. RCP Richards-White was not present. Executive Director Confer presented a summary

of the case. Assistant Attorney, Seamus Monaghan represented the State of Arizona in this proceeding.

**MOTION:** Vice Chairman Crawford to table this matter until the next board meeting. Seconded by Board Chairman Cagan.

**VOTE:** Motion passes (4-0).

2. Arthur, Melissa Case# 2020-RCE-0016  
Board Chairman Cagan announced the case and commenced the interview at 12:28AM. RCP Arthur was not present. Executive Director Confer presented a summary of the case. Assistant Attorney, Seamus Monaghan represented the State of Arizona in this proceeding. Executive Director Confer was called as a witness and testified in this matter. Assistant Attorney General Michael Raine appeared as the Independent Advisor to the Board.

**MOTION:** Vice Chairman Crawford to deem the Parties, Jurisdictional Statements and Factual Allegations contained in the Complaint and Notice of Hearing as the Findings of Fact. Seconded by Board Member Cagan.

**ROLL CALL VOTE:** Motion passed (4-0).

**MOTION:** Vice Chairman Crawford to adopt the Alleged Violations as Conclusions of Law. Seconded by Board Member Beller.

**ROLL CALL VOTE:** Motion passed (4-0).

**MOTION:** Vice Chairman Crawford to revoke the license held by Melissa Arthur. Seconded by Board Member Beller.

**ROLL CALL VOTE:** Motion passed (4-0).

**MOTION:** Vice Chairman Crawford to remove the ICA affective by the date of revocation. Seconded by Board member Beller.

**VOTE:** Motion passed (4-0).

**B. REVIEW, DISCUSSION AND POSSIBLE RECONSIDERATION OF PRIOR DECISION AND/OR REMAND TO INFORMAL INTERVIEW PURSUANT TO A.R.S. 32-3553 (H):**

1. Richards-White, Shirley Case# 2019-RCE-0134  
Board Chairman Cagan announced the case. RCP Richards-White was not present.

This matter was not discussed due to lack of quorum.

**C. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON INFORMAL INTERVIEWS:**

1. Richards-White, Shirley Case# 2019-RCE-0134  
Board Chairman Cagan announced the case. RCP Richards-White was not present.  
This matter was not discussed due to lack of quorum.

2. Ellis, Delisa Case# 2021-RCE-0008 & 2020-RCE-0082  
Board Chairman Cagan announced the case. RCP Ellis was not present. Executive  
Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to move to a formal hearing unless voluntarily  
surrendered. Seconded by Board Member Gonzales.

**ROLL CALL VOTE:** Motion passed (4-0).

3. Joshi, Kinjal Case# 2021-RCE-0006  
Board Chairman Cagan announced the case. RCP Joshi was present. Executive Director  
Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to issue a Letter of Concern. Seconded by Board  
Member Gonzales.

**ROLL CALL VOTE:** Motion passed (4-0).

**D. REVIEW, CONSIDERATION AND POSSIBLE CONSOLIDATION OF CASES  
AND ACTION ON INVESTIGATION OF ALLEGATIONS OF UNPROFESSIONAL  
CONDUCT & POSSIBLE SUMMARY SUSPENSION PURSUANT TO A.R.S. §  
32-3553 (E)**

1. Blonde, Matthew Case# 2020-RCE-0080  
Board Chairman Cagan announced the case. RCP Blonde was/was not present.

This matter was not discussed due to lack of quorum.

**E. DISCUSSION/ACTION ON APPLICATION INTERVIEW FOR LICENSURE**

1. Holz, III., Howard Case# 2021-RCE-0135  
Board Chairman Cagan announced the case. RCP Holz was/was not present.

This matter was not discussed due to lack of quorum.

2. Lofton, Timmy Case# 2021-RCE-0130  
Board Chairman Cagan announced the case. RCP Lofton was present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to approve licensure. Seconded by Board Member Beller.

**ROLL CALL VOTE:** Motion passed (5-0).

3. Jackson, Shacora Case# 2021-RCE-0012  
Board Chairman Cagan announced the case. RCP Jackson was/was not present. This matter was not discussed due to lack of quorum.

4. Sweet, Jeanette Case# 2021-RCE-0134

Board Chairman Cagan announced the case. RCP Sweet was present. Executive Director Confer reviewed the allegations for the Board Members

**MOTION:** Vice Chairman Crawford to approve licensure. Seconded by Board Member Beller.

**ROLL CALL VOTE:** Motion passed (4-0).

**F. DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT**

This matter was not discussed due to lack of quorum.

**G. SUMMARY OF CURRENT EVENTS THAT AFFECT THE ARIZONA BOARD OF RESPIRATORY CARE EXAMINERS (THIS IS THE TIME FOR THE BOARD CHAIR, BOARD MEMBERS OR STAFF TO GIVE A BRIEF SUMMARY OF CURRENT AFFECTING THE BOARD)**

This matter was not discussed due to lack of quorum.

**H. CALL TO THE PUBLIC**

This matter was not discussed due to lack of quorum.

**I. ITEMS TO BE PLACED ON A FUTURE AGENDA**

**J. ADJOURNMENT**

**MOTION:** Board Member Beller to adjourn the meeting. Seconded by Vice Chairman Crawford.

Meeting adjourned at 12:52PM.